

## CEM Select Registration Form 2017/2018

Please complete this form using block capitals. We recommend that you retain a copy for your own records. If this is your first CEM Select registration, CEM will provide you with the relevant End User Licence Agreement (EULA) upon receipt of a completed registration form: acceptance of the EULA is a requirement of registration.

Name of Institution: \_\_\_\_\_

Address: \_\_\_\_\_

Postcode: \_\_\_\_\_

Tel No: \_\_\_\_\_ Mobile: \_\_\_\_\_

Headteacher: \_\_\_\_\_ DfE No: \_\_\_\_\_

I would like to register my school for CEM Select (please tick as appropriate):      **Challenge**       **Evaluate**

Existing Challenge users only (please indicate preference):      *same version as 2016/2017*       *alternative version*

<b>Name of coordinator</b> (Please include Mr/Ms/Dr/etc.)			
<b>Email address of coordinator</b>			
<b>Expected testing dates (DD/MM/YYYY)</b>	From		To
<b>Year group/age of pupils</b>			
<b>Estimated number of candidates</b>			
<b>Are you part of a Consortium?</b>	Yes / No	<b>Are you the Consortium leader?</b>	Yes / No
<b>Name of Consortium</b>			

### Cost of Service

Registration Fee: £385 + £12 per pupil for the first 120 candidates  
£8.50 per pupil for the next 210 candidates  
£5 per pupil for each additional candidate

### Examples:

1. A school with 50 candidates. £385 fixed fee plus 50 x £12 (fixed fee plus £12 per candidate).  
Total cost = £985.
2. A school with 150 candidates. £385 fixed fee plus 120 x £12, plus 30 x £8.50 (fixed fee plus £12 each per first 120 candidates, and £8.50 each per next 30 candidates). Total cost = £2080.
3. A school with 350 candidates. £385 fixed fee plus 120 x £12, plus 210 x £8.50, plus 20 x £5 (fixed fee plus £12 each per first 120 candidates, plus £8.50 each per next 210 candidates, plus £5 each per next 20 candidates). Total cost = £3710.

### Testing Deadlines

CEM Select can be taken at any point from the **date of delivery** (which will be confirmed with you once you have registered) until **31<sup>st</sup> July 2018**.

### Purchase Order Number

If you require a purchase order number to be included on your invoice please provide this here: \_\_\_\_\_

Please contact the Entrance Assessment Team directly on +44 (0)191 3344262 or [cem.select@cem.dur.ac.uk](mailto:cem.select@cem.dur.ac.uk) for help and advice.

I understand that my school will be invoiced based on the final number of candidates taking the test and that invoices will be sent during May 2018.

**Signature (Headteacher)** \_\_\_\_\_ **Date** \_\_\_\_\_

**Please check that all the information requested has been provided and return this form to:**  
Entrance Assessment, CEM, Durham University, Ushaw College, DURHAM DH7 9RH

or email to [cem.select@cem.dur.ac.uk](mailto:cem.select@cem.dur.ac.uk)

## CEM Select Factsheet

*CEM Select is a convenient and secure computer-based entrance assessment specifically designed for selective schools.*

### Why choose CEM Select?

- Suitable for administering entry into Years 7, 8 and 9.
- Differentiates across a broad range of skills
- Familiarisation website for candidates included
- Non-adaptive to ensure fair, reliable comparison

CEM Select has been designed exclusively for selective schools looking to streamline their admissions procedure. Our easy-to-use software package helps you select the most appropriate students for your school community using reliable, proven measures of potential.

### Which version should I choose?

CEM Select is available in two formats:

#### *CEM Select Challenge*

- Available in a number of versions
- Allows you to vary the assessment content year on year
- Assesses verbal reasoning, non-verbal reasoning and reasoning in maths
- Raw scores provided for each section

#### *CEM Select Evaluate*

- Available in one version
- Allows you to compare cohort performance year on year
- Assesses verbal reasoning, non-verbal reasoning and reasoning in maths
- Raw scores and (nationally representative) age-standardised scores provided for each section

Each CEM Select version includes comprehensive duplicate-checking as standard. This process identifies candidates who have previously taken a CEM assessment. Where a candidate has previously sat your specific CEM Select version you will be provided with the first attempt results only, giving you peace of mind that candidates are being compared on a level playing field.

### What does it assess?

- Verbal reasoning
- Non-verbal reasoning
- Mathematical reasoning
- UK National Curriculum content up to and including Year 5

### What will my feedback be like?

- Available within 1-2 working days of results upload to CEM's secure website
- Secure download of feedback reports
- Raw section, sub-section and overall weighted scores (*Challenge* and *Evaluate*)
- Age-standardised section, sub-section and overall weighted scores (*Evaluate* only)
- Flexible spreadsheet format allows you to order data according to your admissions policy

### How do I use it?

- Software downloaded from our secure website
- Installation on central school network
- No pre-loading of candidate data required
- Computer-based to avoid network connection issues
- Administered within 60 minutes using your school's existing IT facilities
- Candidate responses uploaded to CEM's secure website for processing