

Please use this form to register your school for the **MidYIS** and **Yellis** assessments. If you have any difficulties completing this form, please email secondary.support@cem.dur.ac.uk or telephone +44 (0)191 334 4255 for assistance. You can find more information about the assessments by visiting our website at www.cem.org.

1. School details

School Name	<input style="width: 95%;" type="text"/>		
DFE/ SEED No.	<input style="width: 25%;" type="text"/>	Exam Centre No.	<input style="width: 25%;" type="text"/>
School Address	Post Code		
Type of Institution: Maintained (e.g. Academy, Community, Foundation, Free, Voluntary Aided/Controlled), Special, Independent or International			
<input type="checkbox"/> English National Curriculum (including Wales and Northern Ireland)			
Which Curriculum does your school follow?			
<input type="checkbox"/> Curriculum for Excellence (Scotland)			
<input type="checkbox"/> MYP			
Date school opens for business at the start of the academic year:			<input style="width: 20%;" type="text"/>

2. Contact details

Telephone No.	<input style="width: 85%;" type="text"/>		
School Website	<input style="width: 25%;" type="text"/>	School Email	<input style="width: 50%;" type="text"/>
Head Teacher (inc title)	<input style="width: 25%;" type="text"/>	Head Teacher's Email	<input style="width: 50%;" type="text"/>
Memorable Word	<input style="width: 95%;" type="text"/>		

Please provide a memorable word for all Secondary Pre-16 systems. This word will be kept on file and can be used as a password reminder prompt over the phone.

3. Notes

Completing the registration form (paper forms)

Use this form to register those children who will be completing the assessments during the academic year 2017/2018 by entering the number of pupils you expect to assess and ticking the appropriate option (e.g. computer or paper). **Paper forms** should be returned to:

Secondary Pre-16, CEM, Rowan House, Mountjoy Research Centre, Durham University, Stockton Road, Durham, DH1 3UZ

Payment

Invoices for the Secondary Pre-16 systems are sent after the assessment period as detailed on the Pre-16 calendar. You will be invoiced based on the number of pupils on this form, however we reserve the right to invoice you for any tests taken over the number registered.

Data protection

Our interpretation of the definitions cited in the Data Protection Act 1998 is that the school is the Data Controller of each project's data, with CEM acting as Data Processor. As Data Controller it falls to the school to satisfy itself that parents/guardians have been given sufficient information about the purpose of the project and have been given the option to opt out if they do not wish their child to participate. Please note that a pupil of primary school age would not normally be considered to be the person responsible for giving consent or otherwise, and that this responsibility falls to the child's parent or guardian. We have been advised that specific written consent is not required: being offered the option to opt out is sufficient.

Consent for use of data

Every year we have to analyse the data in order to give you up to date, comparative feedback. Additionally, we use the results to look for patterns in the data and to produce findings for the benefit of everyone. Such research would not involve using the names of schools or pupils. Signing this registration form implies consent for the use of anonymised school and pupil data from your school for this purpose. Be assured that non-anonymised data will not be divulged to any third party.

To view full terms and conditions visit www.cem.org/registrationtermsandconditions

4. Registration details

IMPORTANT: if you register for a year group but do not specify an option you will automatically be registered for the default option listed in BOLD. For notes see Pre-16 Calendar.

MidYIS - 2017/2018 Testing

Year 7, 8 & 9

Name of Coordinator (inc title i.e. Dr, Mr, Ms ...)

Coordinator Email

MidYIS Baseline Assessment (Computer only)

Year 7 Test (N Ireland Year 8)

Pupils

Early testing (end of Year 6, June/July 2017)

Year 8 Test (N Ireland Year 9)

Pupils

Early testing (end of Year 7, June/July 2017)

Year 9 Test (N Ireland Year 10)

Pupils

Early testing (end of Year 8, June/July)

Anticipated testing date for Baseline Test

MidYIS Attitudinal Questionnaires (Computer Only)

Year 7 Test (N Ireland Year 8)

Pupils (min 10 pupils)

Year 8 Test (N Ireland Year 9)

Pupils (min 10 pupils)

Year 9 Test (N Ireland Year 10)

Pupils (min 10 pupils)

INSIGHT & INSIGHT Core

The INSIGHT curriculum linked assessment service is no longer available to purchase.

If you have used the INSIGHT service in previous academic years you will continue to have access to historical reports generated by the INSIGHT assessments - these can be accessed through the Secondary+ account for your school.

We will continue to produce Value Added feedback for previous cohorts until December 2018. Access to historical reports will close in January 2019, and customers will be notified in advance so any information can be saved.

Have you considered our Yellis baseline system? For more information please visit www.cem.org/yellis

Name of Coordinator (inc title, i.e. Dr, Mr, Ms ...)

Coordinator Email

Yellis Baseline Assessment (Computer Only)

Year 10 (N Ireland Year 11)

 Pupils Early testing (end of Year 9, June/July 2017)

Year 11 (N Ireland Year 12)

 Pupils Early testing (end of Year 10, June/July 2017)

Anticipated testing date for Baseline Test

Yellis Attitudinal Questionnaires (Computer Only)

Year 10 Test (N Ireland Year 11)

Year 11 (N Ireland Year 12)

 Pupils (min 10 pupils) Pupils (min 10 pupils)**LA/Consortium details**

Name of Local Authority/Consortium:

Please tick the appropriate boxes if you **AGREE** to share your CEM Secondary Pre-16 data from this year and previous years with your LA/Consortium and you agree to allow your LA/Consortium to release on your behalf pupil data, and examination data where appropriate for value added analysis. The LA/Consortium will be invoiced unless they have requested for schools to be invoiced directly.

 MidYIS Yellis

Please tick the appropriate boxes if you **DO NOT AGREE** to share your CEM Secondary Pre-16 data with your LA/Consortium. The LA/Consortium will be invoiced unless they have requested for schools to be invoiced directly.

 MidYIS Yellis

Please note: If you do not state whether you agree or not, your agreement will remain as the most recent we have on file.

Withdrawing from the assessments

All cancellations must be received in writing. Withdrawal from the systems will incur the following charges:

MidYIS:

Computer Adaptive Baseline Test: £50 per cohort
Attitudinal Questionnaire: £50 per cohort

Yellis:

Computer Adaptive Baseline Test: £50 per cohort
Attitudinal Questionnaire: £50 per cohort

5. Authorisation

By signing this form you are agreeing for the school to be invoiced according to the prices given, that the information you have provided overleaf is accurate and that you have read the notes section of this form and the accompanying price sheet and Pre-16 calendar.

Signed

Position

Date

Order No.

Please note that this is essential if an order number is required on your invoice

We may occasionally contact you with promotional information about other CEM Systems. If you do not wish to be contacted please tick

6. Cost, excluding VAT* (2017-2018)

MidYIS Baseline Assessment

Computer Adaptive Test Year 7, Year 8 & Year 9

Number of Pupils in year group

1 – 60 pupils	£135 fixed fee +	£6.15 per pupil
61 – 100 pupils	£220 fixed fee +	£4.70 per pupil
101+ pupils	£420 fixed fee +	£2.70 per pupil

Note on Year 8 Test Costs

For schools testing 20 or fewer pupils who missed the Year 7 test in the last academic year we will apply a 40% discount

MidYIS Attitudinal Questionnaire Year 7, Year 8 & Year 9

For schools also registering for MidYIS testing:

£1.80 per pupil with a minimum cost of £150 and a maximum of £430 per cohort

For Schools only registering for MidYIS Attitudinal:

£2.10 per pupil with a minimum cost of £210 and a maximum of £490 per cohort

Yellis Baseline Assessment

Computer Adaptive Test Year 10 & Year 11

Number of Pupils in year group

1 – 60 pupils	£135 fixed fee +	£6.15 per pupil
61 – 100 pupils	£220 fixed fee +	£4.70 per pupil
101+ pupils	£420 fixed fee +	£2.70 per pupil

Yellis Attitudinal Questionnaire Year 10 & 11

For schools also registering for Yellis testing:

£1.80 per pupil with a minimum cost of £150 and a maximum of £430 per cohort

For Schools only registering for Yellis Attitudinal:

£2.10 per pupil with a minimum cost of £210 and a maximum of £490 per cohort

***Please note that all CEM Prices are subject to VAT at the standard rate, which will be added to invoices as applicable.**

Discounts

Schools that register for the **MidYIS** or **Yellis** assessments as part of an LA/Consortium qualify for a group discount as listed below.

Where the LA/Consortium agrees to be invoiced on behalf of the Schools:

5 - 9 schools participating:	10%
10+ schools participating:	15%

Where the Schools are to be invoiced directly:

5+ schools participating:	10%
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